



Reception Pupils

Cambridgeshire County Council is responsible for Reception admissions to the school. Full details of the admissions policy are set out in the "Cambridgeshire Schools Admissions" website:

<https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-&-learning/apply-for-a-school-place/>

Please refer to <https://www.cambridgeshire.gov.uk/asset-library/Information-for-Primary-parents-First-Steps-Booklet-2026-2027.pdf> for details of our catchment and oversubscription criteria.

Children enter Wilburton CE Primary School in the Autumn term of the school year they turn 5 years old. These Reception children will attend school for mornings to start with but will gradually attend more until they are full time part way through the first half term. This transition period lasts for a maximum of four weeks. Our Published Admission Number (PAN) is 15.

We are aware that starting school can be daunting for both parents and children. We hope to allay any anxieties that parents or carers may have. In the Summer term before your child starts school, parents/carers and their child will be offered several opportunities to visit the school and familiarise themselves with it.

These will include:

- A member of the new class team visiting those children who attend local nurseries and preschools to meet the children in surroundings that are familiar to them;
- The reception teacher offering further support for those children who may need it, liaising with the school's SENDCo where appropriate.
- Reception children spending time in the school and in their class environment;
- A parent's introduction meeting with the head teacher and reception teacher to give you further information, an insight into school life and an opportunity for you to ask questions that you may have about your child starting school.

If you have any specific issues or concerns about which you require information please do not hesitate to contact the school office.

Pre School

We offer a pre-school within our Early Years provision, for children who will turn 4 between 1st September 2026 and 31st August 2027.

The number of pre-school places (up to a maximum of 8) will be determined in April each year, which depends on the number of places offered for Reception pupils.

Applications for September enrolment must be made by 30th April.

Places will be awarded up to the maximum number, following the following criteria:

Children who have a Statement of Special Educational Need (SEN) / Education Health and Care Plan (EHCP) that names the school will be admitted.

NB. Those children with a statement of SEN / EHCP that does not name the school will be referred to the Statutory Assessment Team (SAT) to determine an appropriate place.

1. Children in Care (CIC) and Children who were previously in care (CIC) but ceased to be so by reason of adoption, a residence order (now known as a child arrangement order) or special guardianship order
2. Children who appear to have been in state care outside of England and ceases to be in state care as a result of being adopted.
3. Children living in the catchment area with a sibling at the school (or partner infant/junior school) at the time of admission;
4. Children living in the catchment area;
5. Children living outside the catchment area who have a sibling at the school (or partner infant/junior school) at the time of admission;
6. Children of members of staff, providing that they have been employed for a minimum of two years and/or are recruited to fill a vacant post for which there is a demonstrable skills shortage.
7. Children who live outside the catchment area, but nearest the school as measured by a straight line.

In cases of equal merit in each set of criteria, priority will go to children living nearest the school as measured by a straight line.

In Year Transfers

If you would like your child to transfer to the school from another school refer to admissions policy are set out in the "Cambridgeshire Schools Admissions" website: <https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/apply-for-a-school-place/in-year-admissions>

Data Protection Act

Information from home is gathered initially on an admission form. This is held on a school computer and is covered by the Data Protection Act. It is vital that we are informed of any changes in emergency phone numbers or other essential information immediately that they take effect.

For further information regarding admissions:-

<https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-&-learning/apply-for-a-school-place/>

Cambridgeshire County Council address and contact details

Post: School Admissions – ALC2605, PO Box 761, Huntingdon PE29 9QR

Customer Service Telephone Number: 0345 045 1370

E-Mail: admissions@cambridgeshire.gov.uk